• Principal Investigators (PIs)/Supervisors and those responsible for the use of walk-in coolers/freezers shall ensure that all personnel that are required to work in walk-in coolers/freezers understand the potential life-safety hazards associated with these spaces and understand the emergency egress procedures. This procedure and any cooler/freezer-specific safety procedures shall be posted near the cooler/freezer door.

• Entrants shall inform a responsible person that they are entering the walk-in cooler/freezer, implement a check-in schedule or buddy system, and follow all applicable life safety procedures. On nights, weekends, and holidays cooler entrants must notify Security (dial 0) prior to entry.

• Before entering and if present, familiarize yourself with the location of the panic button, emergency release mechanism, light switch, and all applicable cooler/freezer safety procedures. If present, test the emergency release mechanism and other safety items with your buddy outside the walk-in cooler/freezer to ensure that everything is properly operating. Promptly report any electrical and mechanical problems to Facilities and Services Department.

• As applicable, the following precautions shall be used by entrants: buddy system, securing door in open position when inside cooler/freezer, carrying a personal flashlight, having a cell phone available, and bringing the cooler/freezer lock inside with you (locks may be needed on outside coolers/freezers).

• Wear appropriate clothing if you are entering a low temperature walk-in cooler/freezer for a significant amount of time.

• Avoid certain hazardous activities that should not be performed alone (e.g., moving/lifting of heavy items, etc.) – get help from a buddy.

For emergencies dial x2911 or 508-289-2911 from a cell phone.