• The use of controlled substances in research laboratory operations is subject to U.S. Drug Enforcement Administration (DEA) and Massachusetts Drug Control Program (DCP) requirements.
  DEA: www.dea.gov/index.shtml
  DCP: www.mass.gov/dph/dcp

• Controlled substances are drugs that have some potential for abuse or dependence. These drugs are regulated by the Federal Controlled Substances Act (CSA) – this law helps the US Government fight against the abuse of these drugs. The CSA divides controlled substance drugs into categories called schedules.

• It is the responsibility of the Principal Investigator (PI) or responsible lab supervisor to obtain and maintain a registration from DEA and DCP for all controlled substances used at WHOI facilities and to comply with all applicable requirements.

• Key requirements that apply to controlled substance registration holders (registrants) include, but are not limited to:
  o Controlled substances may only be purchased and used under a specific registration and only for the approved/registered drug schedules or categories.
  o Controlled substances must be accurately inventoried and only used for approved purposes. Inventory records must be maintained and include purchase, usage, and disposal.
  o Controlled substances must be properly secured at all times and in accordance with DEA and DCP requirements.

• The registrant shall notify the DEA and DCP in writing, of any theft or significant loss of any controlled substances within one business day of discovery of the theft or loss. EH&S must also be notified (x3347) within one business day and registrant must submit an accident/incident form. Refer to the DEA and DCP websites for the required reporting forms and procedures.

• Disposal of shore-side controlled substances must be performed by the EH&S office using DEA-approved and/or DCP-approved destruction procedures. The registrant must contact the EH&S office (x3347) for the proper disposal of controlled substances.

Contact: EH&S office, x3347